



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

RETROFITTING OF BRC (BAO)

Purchase Request No. 2024-09-2011
Approved Budget for the Contract: ₱ 500,000.00

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Proposed BAO, ITSSO and Incubation HUB (BAO)** to apply the sum of **Five Hundred Thousand Pesos Only (₱ 500,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
1	lot	RETROFITTING (BRC)
		*see attached document for specification

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Planning and Development Office
Lucban , Quezon

PROJECT TITLE : Retrofitting of Business Resource Center (BRC)

PROJECT LOCATION: SLSU Main Campus, Brgy. Kulapi Lucban, Quezon

OWNER : Southern Luzon State University

MODE OF IMPLEMENTATION : By Contract

ABC : P 500,000.00

PROJECT DURATION : 60 Calendar Days (Regular Holidays)

SUMMARY

ITEM	DESCRIPTION	COST OF MATERIALS	LABOR AND FABRICATION COST	TOTAL
I	GENERAL REQUIREMENTS	-		
II	DOORS AND WINDOWS			
III	DRY WALL PARTITION WORKS			
TOTAL ESTIMATED DIRECT COST				P

TOTAL PROJECT COST IN WORDS: _____

CONTRACTOR/BIDDER: _____



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PROJECT TITLE : Retrofitting of Business Resource Center (BRC)
PROJECT LOCATION: SLSU Main Campus, Brgy. Kulapi Lucban, Quezon
OWNER : Southern Luzon State University
MODE OF IMPLEMENTATION : By Contract
PROJECT DURATION : 60 Calendar Days (Regular Holidays)

BILL OF MATERIALS

I. GENERAL REQUIREMENTS					
Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Amount
1	lot	Mobilization/Demobilization			-
1	lot	Project Identification & Signs, Tarpaulin			-
SUB-TOTAL					-

II. DOORS AND WINDOWS					
Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Amount
1	set	EX-R1 2.10m x 1.00m Powder Coated Aluminum Frame			-
		6mm thk Glass Door with Complete Accessories			-
2	sets	P-02 1.70m x 3.10m Powder Coated Aluminum Frame			-
		Fixed 6mm thk Glass Window with Complete Accessories			-
1	set	P-03 Powder Coated Aluminum Frame			-
		1.70m x 3.60m Fixed and Sliding 6mm thk Glass Window			-
		2.10m x 1.00m Door with Fixed 6mm thk Glass Window			-
		with Complete Accessories			-
1	set	P-04 Powder Coated Aluminum Frame			-
		1.70m x 3.60m Fixed and Sliding 6mm thk Glass Window			-
		2.10m x 1.00m Door with Fixed 6mm thk Glass Window			-
		with Complete Accessories			-
1	set	P-05 Powder Coated Aluminum Frame			-
		1.70m x 3.90m Fixed and Sliding 6mm thk Glass Window			-
		2.10m x 1.85m Door with Fixed 6mm thk Glass Window			-
		with Complete Accessories			-
1	set	P-06 Powder Coated Aluminum Frame			-
		1.70m x 2.60m Fixed and Sliding 6mm thk Glass Window			-
		2.10m x 1.00m Door with Fixed 6mm thk Glass Window			-
		with Complete Accessories			-
2	set	P-07 Powder Coated Aluminum Frame			-
		1.70m x 3.60m Fixed and Sliding 6mm thk Glass Window			-
		2.10m x 1.00m Door with Fixed 6mm thk Glass Window			-
		with Complete Accessories			-
SUB-TOTAL					-

III. PARTITION WORKS					
Quantity	Unit	Description	Direct Cost	Indirect Cost (VAT/OCM/Profit)	Amount
	pcs	Fiber Cement Board 4'x8' 1/4" thk			-
	pcs	Metal Stud 98x32mm, 3m			-
	pcs	Metal track 100x25mm, 3m			-
	box	Black Screw 1 1/2"			-
	pcs	WPC Fluted Indoor Panel 25x165x2900mm			-
1	lot	Consumables			-
SUB-TOTAL					-

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OWNER: Southern Luzon State University
PROJECT DURATION: 60 Calendar Days (Except Sundays and Regular Holidays)
SUBJECT: Specification of materials and finishes

SPECIFICATION OF MATERIALS AND FINISHES

GENERAL

- All applicable provisions of the different divisions of the Specifications for each work shall apply for all items cited in this schedule.
- Discrepancy arising from this section of the Contract Documents must be brought to the attention of the Owner or representative Architect/Engineer whose decision shall be final.
- Materials deemed necessary to complete the works but not specifically mentioned in the Specification, Working, Drawing, or in the Contract Document shall be supplied and installed or applied in a workmanlike manner at prescribe or appropriate locations following the Standard Practice of Civil Engineering, National Building Code of the Philippines and Construction Procedures.
- All items with specified approved brand, manufacturer, supplier, fabricator, trademark and the like shall be strictly followed.
- The Contractor shall coordinate the work with the Project Management office to expedite the implementation of the project, most specially, during the milestones of the project.
- The Contractor shall supply all finishing accessories and furnishing fixtures as may be approved by the power or representative and shall be installed by the Contractor whenever required by the Owner or Representative.
- All works must be done within the timeline calendar days given except for Sundays and Holidays.

INTERPRETATION OF CONTRACT

- a. In case of conflict between the provisions of the Agreement or of any Contract Document, or between the provisions of one of the Contract Documents and the provisions of another Contract Document, or in case of discrepancy, defective description, error or omission in the Contract, the following rules shall be followed:

Rule 1: The Agreement and the Contract Documents shall be taken as mutually explanatory of one another. The various provisions of the Contract shall be interpreted together, attributing to the 5 doubtful ones that sense which may result from all of them taken jointly.

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Rule 2: The provisions of the Civil Code of the Philippines on the interpretation of contracts and of the Rules of Court on the Interpretation of Documents shall be applied.

Rule 3: Where the conflict between or among the provisions of the Agreement and/or the Contract Documents cannot be resolved by Rules 1 and 2, it shall be understood that:

- a. the Detailed Drawings shall prevail over the General Drawings;
- b. words and figures shall prevail over the Drawings;
- c. words shall prevail over figures in Contract Documents;
- d. written dimensions shall prevail over measured dimensions.

Rule 4: Where the conflict cannot be resolved by applying Rule 3 or where Rule 3 does not apply, the conflict shall be resolved by giving precedence to the Agreement or to provisions of a Contract Document higher in order of priority among the various documents which comprise the Contract. The order of priority among these documents shall be as follows:

- e. Agreement as modified by Notice of Award of Contract, if such be the case, and the Contractor's conformity thereto;
- f. Instruction to Bidders and any amendment thereto;
- g. Addenda to Bid Documents;
- h. Specifications;
- i. Drawings;
- j. Special Conditions of Contract;
- k. General Conditions of Contract;
- l. Other Contract Documents; and
- m. Other documents forming part of the Contract attached thereto or incorporated therein by reference.

Where the order of precedence is modified in the Agreement, such modified order of precedence shall be followed; however, the mere listing of Contract Documents in the Agreement or any Contract Document shall not be interpreted as establishing an order of precedence among them.

Rule 5: Where there is discrepancy, defective description, error or omission in any Contract Document, the Contract Documents shall be interpreted as being complementary to each other. Thus, what is called for in one Contract Document, although not mentioned in another Contract Document where it should have been mentioned, shall be deemed to be called for by the Contract.

Rule 6: The apparent silence of the Drawings, Specifications or any other Contract Document as to any detail, or the lack of detailed description concerning any part of the work, shall be understood to mean that good and accepted construction practice in accordance with the usage or custom of the place shall be followed.

Rule 7: Rules 1 to 6 shall yield to specific rules of interpretation in this document or in the Contract.

- b. The Owner shall resolve the conflict, or interpret or explain such discrepancy, defective description, error or omission.
- c. The interpretation of or explanation by the Owner shall be issued in the form of instructions to the Contractor. Where the Owner fails to issue the instruction in writing, the execution of

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that part of work affected by the interpretation or explanation without a timely objection or protest of the Owner shall be deemed to have been executed in accordance with the Owner's explanation or interpretation.

- d. In all cases where a device, item or part of equipment is referred to in the singular number, it is intended that such reference shall apply to as many such devices, items, or parts as are required to complete the work.

I. GENERAL REQUIREMENTS

Mobilization/Demobilization

- Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site; establishment of temporary field offices, and other necessary general facilities for the Contractor's operations at the site; premiums paid for performance and payment bonds, including co-insurance and re-insurance agreements as applicable.
- Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not required or included in the contract from the site; including the disassembly, removal and the site cleanup of temporary offices and other facilities assembled on the site specifically for this contract.

Project Billboards

- The one (1) Project Billboards shall be strategically placed within the site vicinity; (As provided on the General Guidelines and Legal Mandates of the Commission on Audit to promote good governance through transparency and accountability, notifications to the public and other forms of announcement and/or publicity for or otherwise relating to the Projects/Programs/Activities (PRA) shall be made at the least possible cost.) Hence, for infrastructure projects, one (1) tarpaulin signboards must be suitably framed for outdoor display at the project location, and shall be posted as the award has been made. The design and format of the tarpaulin as shown below shall have the following specifications, as per RA 9184 Requirements:

Tarpaulin:	White
Resolution:	70 dpi
Font Size:	Main Information – 3"
	Sub Information – 1"
Font Color:	Black
Contents:	CONSTRUCTION OF (Name of Project and Location)
	CONTRACTOR :
	DATE STARTED :
	CONTRACT COMPLETION DATE :
	CONTACT COST :
	IMPLEMENTING OFFICE/ CONTACT NO. :
	SOURCES OF FUND :

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II. DOORS AND WINDOWS

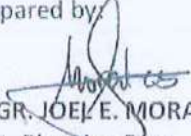
- Use specified door specification and dimensions as plan.
- Use specified window specification and dimensions as plan.

III. DRY WALL PARTITION WORKS

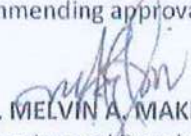
Dry Wall Partition

- Used standard fiber cement board 4' x 8' x 4.5mm thk or equivalent approved by client representative/ engineer.
- Metal stud must be at least 98mm x 32mm x 0.5mm thk or equivalent approved by client representative/ engineer. Spacing must be at least 600mm or according to plan.
- Metal track must be at least 100mm x 25mm x 0.5mm thk or equivalent approved by client representative/ engineer. Spacing must be at least 600mm or according to plan.

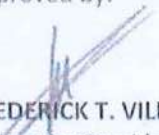
Prepared by:


ENGR. JOEL E. MORALES
Asst. Planning Engr.

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Dir. Planning and Development Office-
Infrastructure Development

Approved by:


FREDERICK T. VILLA, DT
University President

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PROJECT TITLE: Retrofitting of Business Resource Center (BRC)
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OWNER: Southern Luzon State University
PROJECT DURATION: 60 Calendar Days (Except Sundays and Regular Holidays)
SUBJECT: Scope of Works

SCOPE OF WORKS

I. GENERAL REQUIREMENTS

- Project Identifications, Signs Tarpaulin
- Mobilization and Demobilization.

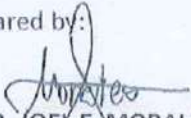
II. DOORS AND WINDOWS

- Supply and Installation of doors the plan specifies.
- Supply and Installation of windows the plan specifies.

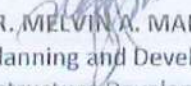
III. DRY WALL PARTITION WORKS

- Supply and Installation of Fiber Cement Board, Metal Stud and Metal Tracks used for Dry wall partition.


Prepared by:


ENGR. JOE E. MORALES
Assistant Planning Engineer

Recommending approval:


ENGR. MELVIN A. MAKIPAGAY
Dir. Planning and Development Office-
Infrastructure Development

Approved by:


FREDERICK T. VILLA, DT
University President

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PERT-CPM/GANTT CHART

ITEM	TASK NAME	DURATION		TIMELINE											
				5	10	15	20	25	30	35	40	45	50	55	60
I.	GENERAL REQUIREMENTS														
	Mobilization/ Demobilization	60	days												
	Project Identification & Signs, Tarpaulin	1	day												
II.	FINISHING WORKS														
	Installation of Doors and Windows	44	days												
III.	RENOVATION WORKS (GYM STAGE)														
	Installation of Dry Wall Partition	15	days												


Prepared by :

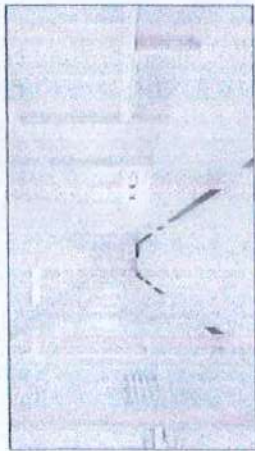

ENGR. JOEL E. MORALES
Assistant Planning Engineer

Recommending Approval :


ENGR. MELVIN A. MAKIPAGAY
Director - PDO, Infrastructure Development

Approved by :


FREDERICK T. VILLA, DT
University President



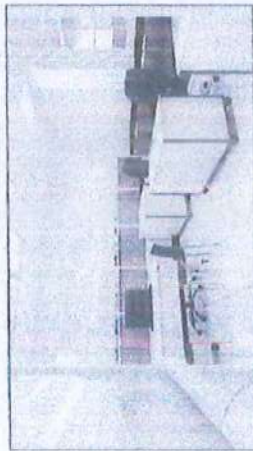
HALLWAY



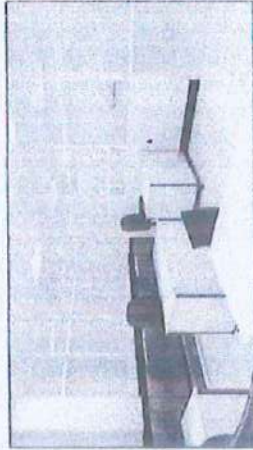
TRAINING CENTER



BUSINESS AFFAIRS OFFICE



ITSS OFFICE



ITSS OFFICE



BUSINESS AFFAIRS OFFICE



BAO - MERCHANDISE



BAO - MERCHANDISE

PROPOSED PERSPECTIVES
NOT TO SCALE

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ARCHITECT/STRUCTURAL ENGINEER
PROJECT TITLE
RETROFITTING OF BUSINESS
RESOURCE CENTER (BRC)

PLANNED BY
ALAN ANDERSON & ASSOCIATES, P.C.

REVIEWED BY
[Signature]

RECOMMENDATIONS AND
NOTES
[Signature]

APPROVED BY
DR. ROBERT T. VILLA

DATE CHANGED
1/18/2001 (1/18/2001)
SHEET NO.
A-1
OF
10

